Thank you for your support of The Rotary Foundation of Rotary International!

To facilitate the process, please use the attached letters.

- Page 1. "From Plan Owner to IRA Administrator"

 Please complete the <u>underlined</u> portions of the attached letter and send it to your IRA Plan Administrator to initiate the transfer.
- Page 2. "From Donor to The Rotary Foundation"

 Upon initiating the transfer, please complete the <u>underlined</u> portions from the attached letter and send (as addressed) to:

The Rotary Foundation of Rotary International ATTN: Gift Administration/FN 120 1560 Sherman Ave., Evanston, IL 60201 or giftadministration@rotary.org. This will expedite the transfer.

For more information, please contact: Karena Bierman, Manager of Gift Planning at (847) 866-4458.

DATE	
IRA PLAN ADMINISTRATOR	
ADDRESS	
CITY	STATE ZIP CODE
Request for Distr	bution from Individual Retirement Account to Charity
Dear Sir or Madam:	
<u>=</u>	er as my request to make a direct distribution from m
Rotary Foundation of	the amount of US\$ payable to Th Rotary International (FEIN 36-3245072) and deliver to th cember 2013 to qualify for preferential tax treatment for 2013
•	
as listed below as the de	The Rotary Foundation, please include my name and address onor of record in connection with this transfer. Please copy myou have questions, please contact Vicky Perez at (847) 866
Thank you for your ass	stance in this matter.
Sincerely,	
PRINTED PLAN OWNER NAME	ROTARY ID NUMBER
ADDRESS	
CITY	STATE ZIP CODE
TELEPHONE NUMBER(S)	

DATE
Mrs. Vicky Perez ATTN: Gift Administration/FN 120 The Rotary Foundation of Rotary International 1560 Sherman Avenue Evanston, IL 60201
Dear Mrs. Perez:
It is my pleasure to inform you that I have requested a distribution from my
Individual Retirement Account payable to The Rotary Foundation of Rotary
International in the amount of US\$ from my plan
trustee/administrator, NAME OF PLAN TRUSTEE/ADMINISTRATOR
Upon your receipt of payment from my trustee/administrator, please send me a
contribution receipt that acknowledges the amount of my gift, and that no goods or
services were transferred to me by your organization in consideration for this gift.
I intend that this gift be allocated to: ☐The Endowment Fund – World Fund; ☐The Endowment Fund – SHARE; ☐The Endowment Fund – Rotary Peace Centers; ☐The Annual Fund – SHARE; ☐PolioPlus; or ☐Other.
Sincerely,
PRINTED PLAN OWNER NAME ROTARY ID NUMBER
ADDRESS
CITY STATE ZIP CODE
TELEPHONE NUMBER(S)
E-MAIL ADDRESS/FACSIMILE NUMBER