Rotary

PACKAGED GRANT: SCHOLARSHIP FOR WATER AND SANITATION PROFESSIONALS

TERMS AND CONDITIONS

FOR GRANTS AWARDED AFTER 1 JULY 2013

The Rotary Foundation may modify the terms and conditions of the grant at any time. Updates can be found on rotary.org or requested at grants@rotary.org.

I. WHAT WE FUND

Packaged grants for scholarships for graduate students are collaboratively developed activities designed to maximize the resources of The Rotary Foundation (TRF), Rotary clubs and districts, and UNESCO-IHE Institute for Water Education. These grants will provide funding for graduate students at UNESCO-IHE to obtain a degree in one of three Master of Science (MSc) programs: MSc in Urban Water and Sanitation, MSc in Water Management, or MSc in Water Science and Engineering.

II. ELIGIBILITY GUIDELINES

All Foundation grant activities must:

1. Relate to the mission of The Rotary Foundation
2. Include the active participation of Rotarians
3. Exclude any liability to TRF or Rotary International beyond the funding amount of the grant
4. Adhere to the applicable laws of the United States and the host area of the grant, and harm no individuals or entities
5. Only fund activities that have been reviewed and approved before their implementation. Grants will not be approved to reimburse scholars for studies already completed or in progress.
6. Demonstrate sensitivity to the host area's tradition and culture
7. Comply with the Conflict of Interest Policy for Grant Participants as outlined in section 10.030 of The Rotary Foundation Code of Policies
8. Comply with the policy regarding the use of Rotary Marks as outlined in section 4.090 of The Rotary Foundation Code of Policies

All scholarships funded by these packaged grants must:

1. Provide funding for graduate students at UNESCO-IHE to obtain a degree in one of three Master of Science (MSc) programs: MSc in Urban Water and Sanitation, MSc in Water Management, or MSc in Water Science and Engineering
2. Support admitted graduate students at UNESCO-IHE who demonstrate academic excellence as well as an interest in fulfilling TRF's mission
3. Encourage the development of a long-term, working relationship between the scholar and their Rotary sponsors
4. Be sponsored by at least one Rotary club or district near where the scholar intends to work or live after they complete their studies
5. Support communities in Rotary countries and geographical areas
6. Be community driven. Sponsoring Rotarians select appropriate scholarship candidates.
7. Have a sustainable and measurable impact on the sponsoring community
8. Align with the goals of Rotary's water and sanitation area of focus

The sponsoring club or district must participate by:

1. Reviewing student applications, selecting a scholarship candidate, and submitting a joint scholar/sponsor application to TRF
2. Conducting activities in conjunction with the scholar throughout the scholarship period:
   a. Receive monthly updates from scholar on educational program and cultural experiences
   b. Arrange for the scholar to make at least one presentation at a district conference
   c. Work with the returned scholar on an activity to make a positive impact on water and sanitation issues in the sponsor's community
3. Alerting TRF to any potential stewardship issues or allegations of inappropriate behavior

Scholarship candidates are expected to demonstrate a good knowledge of Rotary and a solid commitment to participating in activities and service with their sponsors. The following criteria also apply:

1. Scholar demonstrates a strong background and high potential in the following: academics, professional work, community impact, and personal character.
2. Scholar agrees to fulfill the requirements of funding coordinated by UNESCO-IHE.
3. Scholar maintains good academic performance with UNESCO-IHE throughout the scholarship period.
4. Scholar actively participates in scholarship activities:
   a. Provide a monthly update on educational program and cultural experiences to Rotarian sponsors
   b. Give at least one presentation at a Rotary club or district event in the Netherlands
   c. Give at least one presentation at a Rotary district conference in scholar's home country
   d. After returning to home country, work with Rotarian sponsors on an activity to make a positive impact on water and sanitation in scholar's home community
5. Scholar returns to home country after completing the academic program to pursue a career related to water and sanitation.

Allowable expenses have been negotiated with UNESCO-IHE for this packaged grant. This packaged grant can fund:

1. Tuition
2. Room and board
3. Books and materials
4. Other program and direct study-related costs negotiated between TRF and UNESCO-IHE

Funding to cover additional costs (including international travel) related to participation in the academic program will be coordinated by UNESCO-IHE. While additional funding is likely, it is not guaranteed.

III. RESTRICTIONS

Grants cannot be used to unfairly discriminate against any group; promote a particular political or religious viewpoint; support purely religious functions; support activities that involve abortion or that are undertaken solely for sex determination; fund the purchase of arms or ammunition; support Rotary Youth Exchange, RYLA, Rotary Friendship Exchange, Rotaract, or Interact; or serve as a new contribution to the Foundation or another Rotary Foundation grant.

In addition, a sponsoring Rotary club or district can be awarded only one scholarship per academic year.

IV. HOW TO APPLY

Apply for grants online through www.rotary.org/grants.

In order to receive a grant from TRF, all primary sponsor districts involved must be qualified by TRF, and for packaged grants, all primary sponsor clubs involved must be qualified by their district. In addition, districts, clubs, and all grant committee members must be in good standing with Rotary International and TRF. Individuals prohibited from serving on a grant committee include RI fiscal agents, national treasurers, and officers and paid staff of a cooperating or beneficiary organization associated with the grant. When acting as a primary sponsor, each district and each club is limited to 10 open grants at a time.

The Rotary club or district sponsor must establish a grant committee of three Rotarians for a packaged grant. Members of this grant committee must come from the primary sponsor club (if the grant is club-sponsored) or district (if the grant is district-sponsored). For club-sponsored grant applications, district Rotary Foundation committee chairs must confirm that the primary sponsor clubs are qualified.

Students admitted to the three eligible UNESCO-IHE academic programs will be directed to seek the sponsorship of their local Rotary club/district by completing the scholarship candidate application portion of the Application Tool Kit and submitting it to the club/district. Rotarians will review the application and interview the scholarship candidate to determine if they wish to act as the sponsor for this student's scholarship.

If Rotarians decide to sponsor the student, they must complete the online application in Rotary Grants. Completed applications must be received from sponsor Rotarians no later than 15 May of the year in which studies begin. Scholars are selected in a competitive process. Candidates are chosen based on their ability to have a significant, positive impact on global water and sanitation issues during their career. Successful applicants will have a strong academic background, significant and relevant professional experience, and demonstrated leadership in the community.

V. HOW PACKAGED GRANTS ARE FUNDED AND PAID

Packaged grants for scholarships for water and sanitation professionals are funded by TRF from the World Fund. TRF will disburse approximately €30,000 to UNESCO-IHE directly once all payment requirements and contingencies have been met.

All contributions, other than DDF, are irrevocable contributions to The Rotary Foundation and are not refundable.

VI. REPORTING REQUIREMENTS AND DOCUMENTATION

Progress and final reports must be submitted via Rotary Grants, and all forms must be completed in their entirety for the report to be accepted. New grant applications will not be accepted by TRF if a grant sponsor has an overdue report for any Foundation grant.

Progress and final reports are required from scholarship recipients and Rotarian sponsors:

1. Scholarship recipients will submit a brief progress report to UNESCO-IHE within 12 months of the beginning of their academic program, describing their working relationship with Rotarians.
2. Rotarian sponsors will submit progress reports to TRF within 12 months of the beginning of the academic program.
3. Rotarian sponsors must submit a joint scholar/Rotarian final report to TRF within 24 months of the start of the academic program. The final report will include information about the thesis/internship period as well as the project planned between the scholar and Rotarian sponsors.

UNESCO-IHE will submit an annual report to TRF that includes scholar progress report information as well as confirmation of each scholar's academic status with the university. UNESCO-IHE will also provide a financial accounting of funding received and expended. TRF will release additional payments to UNESCO-IHE once all financial, scholar, and sponsor reporting requirements are met.

TRF will share relevant reporting information with UNESCO-IHE and sponsor Rotarians as deemed appropriate for the benefit of the partnership.

TRF reserves the right to review grants at any time, regardless of whether a grant is in progress or closed, conduct an audit, send a monitor, require the submission of additional documentation, and suspend any or all payments. Grant sponsors who fail to adhere to TRF policies and guidelines in implementing projects may be barred from receiving future grants for a period of up to five years.