HOTEL RESERVATION FORM

2015 Rotary International Convention
São Paulo, Brazil
6-9 June 2015

Save time . . . book online! Check current availability at www.onpeak.co/rotary.

Rotary International (RI), in conjunction with onPeak, has reserved a block of rooms for Rotarian use during the convention. All reservation requests will be handled by onPeak. Please direct all housing questions and correspondence to onPeak (see contact information below).

Reservations will be filled on a first-come, first-served basis. Return your completed reservation form by 17:00 Central Time (GMT minus five hours) on **2 February 2015**. onPeak may be unable to fill requests received after this date.

Complete one housing form for each room required. For a block of 15 rooms or more, submit the Group Housing Form, available at www.riconvention.org. All efforts will be made to secure a room for you at your preferred hotel. However, onPeak reserves the right to secure alternate accommodations for you if necessary.

Submit this form to onPeak (by ONE of the following methods):

1. Online: www.onpeak.co/rotary

2. Phone: +1-312-321-7393
1-800-205-6222 (toll-free, North America)

3. Fax: +1-312-329-9513

4. Mail: onPeak
350 North Clark, Suite 200
Chicago, IL 60654
USA

For all other correspondence, email rotary@onpeakevents.co.

Booking for 2015 RI Convention housing begins on 31 May 2014. Confirmations will be issued beginning July 2014. You will receive a confirmation from onPeak indicating the hotel name, address, room rate per night, room type, dates reserved, and a reservation acknowledgment number. (Note: This is not the hotel confirmation number.)

All housing changes or inquiries must be made directly with onPeak by **1 May 2015**. Please refer to your confirmation for full details, which may vary per hotel.

DEPOSITS

All reservations require a credit card guarantee. No reservation will be held without one. Acceptable credit cards are American Express, Visa, and MasterCard. Credit cards will not be charged when the reservation is made. onPeak will forward the credit card information to the relevant hotel, and when the hotel has received all reservation details between January and April 2015, it will charge the card for a one night's room and tax deposit. Please refer to your confirmation for full details, which may vary per hotel.

CANCELLATIONS/NO-SHOWS/CHANGES

If you need to make changes or cancellations to your reservation, please do so in writing with onPeak. Change and cancellation deadlines vary. Please check your confirmation for the date when final changes and cancellations can be made with onPeak. Changes and cancellations after the date specified must be made directly with the hotel or you will lose your deposit. The hotel contact information is provided on your acknowledgment. All changes are based on availability.

Failure to arrive on the confirmed arrival date will result in forfeiture of the reservation and loss of the deposit to the hotel. Be sure to review the hotel cancellation policy on your housing acknowledgment for more details.

Because unforeseen circumstances may arise, Rotary International strongly recommends that you purchase travel insurance to protect yourself against losses resulting from cancellation. Travel insurance can be obtained through your local travel agency, credit card company, or insurance company. RI and onPeak are not responsible for providing assistance or mediation for hotel cancellation fees.

ADDITIONAL HOTEL FEES

Additional hotel fees may apply. Please refer to your acknowledgment or speak to an onPeak agent for specific information. An optional nightly tourism/room occupancy surcharge will be added to your room rate. If you wish to decline this charge, please notify the hotel at time of check-in or check-out.

ALTERNATE HOUSING

For information on additional housing options (youth hostels, apartments, etc.), email or fax your request to RI Registration Services (ri.registration@rotary.org; +1-847-556-2194) or consult www.riconvention.org.

SÃO PAULO, BRAZIL

2015 RI CONVENTION, 6-9 JUNE 2015

HOTEL RESERVATION FORM

2015 Rotary International Convention
São Paulo, Brazil
6-9 June 2015

SÃO PAULO ACCOMMODATIONS

Rotary International may continue to add hotels to the official room block as necessary to accommodate demand. For the most up-to-date rates, please consult the onPeak housing website at **https://compass.onpeak.com/e/66RIT15**.

Map		Hotel Name
1		Clarion Faria Lima
3		Comfort Ibirapuera
4		Comfort Nova Paulista
5		Comfort Suites Oscar Freire
6		Estanplaza Berrini
7		Estanplaza Funchal
8		Estanplaza Ibirapuera
9		Estanplaza Nações Unidas
10		Estanplaza Paulista
11		Gran Estanplaza
12	□	Grand Hyatt São Paulo
13	▲ △ ★	Holiday Inn Parque Anhembi (Int'l)
16		Matsubara
17	● ■ ★	Novotel Center Norte
18		Radisson Via Olimpía
19		Quality Berrini
20		Quality Faria Lima
22		Quality Moema
23		Quality Suítes Long Stay Bela Cintra
24		Quality Suítes Imperial Hall
25		Quality Suítes Long Stay Vila Olimpía
26		Radisson Faria Lima
27	□ △	Renaissance São Paulo Hotel
28	□	Sheraton São Paulo WTC Hotel
29		Staybridge Suites São Paulo
31	□	Hotel Unique
36		Pullman SP Vila Olimpía
37		Caesar Business Faria Lima

Map		Hotel Name
38	□	Hilton São Paulo Morumbi
39		Meliá Jardim Europa
40		Mercure Alamedas
41		Adagio São Paulo Berrini (formerly Mercure Berrini)
42		Mercure Central Towers
43		Mercure Funchal
44		Grande São Paulo Ibirapuera
46		Mercure Hotel Paulista
47		Mercure Ibirapuera
48		Adagio São Paulo Itaim Bibi (formerly Mercure Itaim Bibi)
49		Mercure Moema
50		Mercure Nações Unidas
51		Adagio São Paulo Nortel
52		Mercure Pamplona
53		Mercure Paraíso
54		Mercure Pinheiros
55		Mercure Privilege
56		Mercure São Paulo Ginásio Ibirapuera (formerly Mercure Stella Vega)
57		Mercure Times Square
58		Mercure Vila Olimpía
59		Park Inn Ibirapuera
60		Pullman Hotel Ibirapuera
62		Novotel Morumbi
63		Tryp São Paulo Berrini
64		Tryp São Paulo Higienópolis
65		Tryp São Paulo Iguatemi
66		Tryp São Paulo Itaim
67		Tryp São Paulo Jesuíno Arruda
69		Tryp São Paulo Paulista

Rates (in Brazilian Reais) are for single and double occupancy, unless otherwise noted, inclusive of taxes and 7% commission to onPeak. Additional fees may apply for more than two people sharing a room. Breakfast is not included unless otherwise noted.

Note: Room type names may vary, but are equivalent to Standard rooms.

- □ Official participant hotels (available to 2014-15 district governors, district governors-elect, past RI directors, 2015 committee chairs, and Arch Klumph Society members through December 2014)
- ● Official Youth Exchange officers hotel
- ■ Official Rotaract hotel
- ▲ Official Alumni hotel
- △ Official International Institute hotel
- ★ Official World Peace Symposium hotel

ROTARY INTERNATIONAL HOTEL RESERVATION FORM

DEADLINE 2 FEBRUARY 2015

Limited availability may be possible after this date. Submit one form for each room required. If you are booking 15 rooms or more, use the Group Housing Form, available at www.riconvention.org.

1. SEND CONFIRMATION TO

First Name _____ MI _____

Family Name/Surname _____

Email *(preferred method of contact)* _____

Street Address or PO Box Number _____

City _____ State/Province _____

Country _____ Postal Code _____

Daytime Phone Number _____
(Indicate Country/City Codes)

Fax Number _____
(Indicate Country/City Codes)

2. ROOM OCCUPANTS

Names of ALL Occupants:

1. _____
First Name Family Name

2. _____
First Name Family Name

3. _____
First Name Family Name

3. DATES

ARRIVAL DATE: _____ / _____ /2015
Day Month

DEPARTURE DATE: _____ / _____ /2015
Day Month

Make airline reservations before completing this part of the form. onPeak may not be able to meet housing requests covering three or more days before or after the convention. If rooms are not available or the rate is higher, onPeak will contact you before finalizing your reservation.

4. HOTEL CHOICES

Rooms are assigned on a first-come, first-served basis. If your choices are not available, onPeak will make every effort to secure a room based on rate, proximity, and availability.

Hotel Choices (in order of preference)

1st Choice _____
Hotel Name

2nd Choice _____
Hotel Name

3rd Choice _____
Hotel Name

4th Choice _____
Hotel Name

5th Choice _____
Hotel Name

If my choices are not available, please select an alternate hotel for me based on one of the following criteria: ☐ Rate ☐ Location

Check all that apply:

- ☐ Exhibitor
- ☐ Licensee
- ☐ Youth Exchange officer
- ☐ Rotaractor
- ☐ Regional magazine editor
- ☐ 2014-15 district governor
- ☐ 2015-16 district governor
- ☐ 2014-15 RI committee chair
- ☐ Arch Klumph Society member
- ☐ Past RI director _____ Year
- ☐ Alumni Seminar participant
- ☐ International Institute participant
- ☐ Rotary Peace Symposium participant

5. ROOM TYPE

Check the appropriate box in each column

☐ Single (1 person)	☐ One bed	☐ One-bedroom suite
☐ Double (2 people)	☐ Two beds	☐ Two-bedroom suite
☐ Triple (3 people)		☐ Club room (if available)

onPeak will request room type but cannot guarantee availability. Rates vary by room type and number of guests. If a suite is requested, a representative from onPeak will contact you directly about your request.

SPECIAL REQUESTS (check all that apply):

☐ Smoking ☐ Nonsmoking ☐ Wheelchair-accessible

☐ Other: _____

List special needs or other requests:

_____

6. ROOM DEPOSIT

A credit card is required to reserve a room. Credit cards will not be charged when a reservation is made, but will be used to guarantee the reservation. Credit cards must be valid through the dates of the São Paulo convention and have an expiration of July 2015 or later. onPeak will forward the credit card information to the relevant hotel. When the hotel receives all reservation details, it will charge the card a deposit of one night's room and tax.

Select one

☐ American Express ☐ Mastercard ☐ Visa

Card Number _____

Expiration Date _____ Security Code _____

Cardholder Signature _____ Date _____

7. BOOKING METHODS (choose ONE)

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By submitting this form, you agree that onPeak may share the information collected during the reservation process with the hotel reserved for you. As a result, this information will be subject to the hotel's privacy policy.