

USING THE MONTHLY CONTRIBUTION REPORT (MCR)



ROTARY INTERNATIONAL® THE ROTARY FOUNDATION®		Rotary Foundation Monthly Contribution Report (A) 1-Jul-2011 to 30-Jun-2012 (In US Dollars)										
Club No (B)	Name	No. of Members	APF Goal Amount	APF Goal % Achieved (C)	APF Per Capita	- Annual Fund - (D)		- Other Giving - (E)		- Permanent Fund - (F)		YTD Total (G)
						Month	YTD	Month	YTD	Month	YTD	
District: 1234												
1234	District 1234 Contributions	0	\$0.00	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$3,162.00	\$0.00	\$0.00	\$3,162.00
6672	Anem, AB, United States	50	\$0.00	0%	\$80.50	\$850.00	\$4,025.00	\$0.00	\$1,200.00	\$0.00	\$150.00	\$5,375.00
114	Buck, AZ, United States	10	\$0.00	0%	\$110.00	\$1,100.00	\$1,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,100.00
115	Bull City, AB, United States	44	\$6,325.00	98%	\$141.09	\$0.00	\$6,208.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$8,208.00
7402	Chino, AZ, United States	22	\$0.00	0%	\$0.00	\$0.00	\$0.00	\$1,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00
116	Estrella, AB, United States	63	\$3,850.00	68%	\$41.27	\$2,600.00	\$2,600.00	\$0.00	\$3,450.00	\$0.00	\$0.00	\$6,050.00

What does this report track?

Contribution history for each club in a district in three areas:

- Annual Fund (APF)
- Other Giving
- Permanent Fund

How do I read this report?

A. Contribution data which is finalized after the books for the previous month close, generally on the 15th of the month.

B. Club number and name

C. Total club membership count. This is populated once every Rotary year (typically in November) and remains the same until the next Rotary year

D. The first set of data shown is for the Annual Fund:

- *Annual Fund goal amount* reflects the number submitted on the Club Goal Report Form. (Clubs that do not submit a goal will show a US\$0.00 amount.)
- *Annual Fund goal % achieved* is determined by comparing the annual giving year-to-date total with the APF goal amount. (Clubs that do not submit a goal remain at 0% throughout the Rotary year.)

▪ *Annual Fund per capita amount* is determined by dividing the annual giving year-to-date total by the number of members.

▪ *Annual giving totals* is the total amount given to the Annual Fund (including *Share*, *World Fund*, and *Area of Focus* contributions)

E. Other Giving reflects contributions to specific Foundation grants, PolioPlus, etc. Contributions to these funds do not count toward the Annual Fund goal for the year and do not affect the Annual Fund per capita giving ratio.

F. Permanent Fund giving reflects outright contributions to the Permanent Fund. Contributions to the Permanent Fund do not count toward the Annual Fund goal for the year and do not affect the Annual Fund per capita giving ratio.

G. The total is the club's combined giving total for Annual Fund, Other Giving, and Permanent Fund contributions for the reporting period.

How can I use this report?

Tracking progress toward the Annual Fund goal

The Annual Fund goal amount and actual contributions to date are the primary benchmarking tools on the report. Use the Annual Fund per capita figure to track how close the members of a specific club are in achieving an average US\$100 contribution (Rotary Foundation Sustaining Member amount) to The Rotary Foundation.

For clubs who do not report a club goal, using the Annual Fund per capita amount becomes a tool to benchmark their contribution toward the Foundation's worldwide Annual Fund goal.

Cultivating support from large and noncontributing clubs

These large Rotary clubs can inspire other clubs in the district to support TRF.

Clubs with no recorded giving for the year will show an amount of US\$0.00 in both the month and Year To Date (YTD) columns for Annual Fund giving in [section D](#)).

Identifying club banner recognition opportunities

Three types of banners recognizing clubs for their support of the Foundation are automatically prepared and sent once the Rotary year is concluded:

- Every Rotarian, Every Year (EREY) Club
- 100% Rotary Foundation Sustaining Member Club
- Top Three Per Capita in Annual Programs Fund Giving in the district

You can use the EREY Eligibility Report to monitor your club's Annual Fund activity.

To qualify for EREY club recognition, your club needs to achieve a minimum of US\$100 per capita in Annual Fund support along with every member contributing at least some amount to the Annual Fund during the Rotary year. To qualify for 100% Rotary Foundation Sustaining Member Club recognition, each active member of your Rotary Club needs to contribute at least US\$100 or more to the Annual Fund during the Rotary year. Use the Annual Fund per capita average (shown in [section C](#)) to determine if your club is potentially on track for either of these two recognition banners.



Can I use this report to calculate DDF amounts for the future?

No. This report is an excellent tool for tracking year-to-date giving but does not separate contributions given to the Annual Fund-*SHARE* from Annual Fund contributions to the *World Fund* or the six *Area of Focus* designations. In order to get information on giving to *SHARE* or District Designated Funds (DDF), please request a copy of the *SHARE* Detail Report or contact the Foundation staff at share.mailbox@rotary.org.

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Questions: contact.center@rotary.org