



Rotary Training Talk

August 2009

Club Treasurer's Manual



Club treasurers now have their own manual in the *Club Officers' Kit*. What used to be a section in the back of the Club Secretary's Manual is now a 32-page independent publication.

Incoming treasurers can prepare for their year by reading the [Club Treasurer's Manual](#), which describes the role and responsibilities of the club treasurer and offers best financial practices from the field. The manual also includes a sample board report, budget worksheet, checklist for treasurers, and worksheets to be used at the district assembly.

Culturally specific examples are highlighted throughout the manual to illustrate how the role of the club treasurer may be different from club to club. This publication is the result of a November 2007 RI Board of Directors decision.

Your Voice, Your Solution



You are club president and would like to start archiving your club's historical and financial documents electronically, but you are meeting some resistance. Some board members are not as comfortable with computers and prefer to keep traditional paper files. How will you resolve this issue? [Add](#) your solution.

Last month, many of you contributed your solutions to the problem of what to include on your club's new Web sites. [Read](#) your colleagues' suggestions.

Each month, Rotary International's online problem-solving forum

August Mailing

The following training materials have been mailed to district governors-elect. Be sure to ask for a copy of the resources you need if you are responsible for planning a meeting. It's a good idea to begin reviewing the curriculum now so you can update the information and tailor it to your region. The materials are for training meetings that will be held beginning in February.

[District Governor's Training Manual](#) (2009 edition)

[District Training Manual](#) (2007 edition)

[District Assembly Leaders' Guide](#) and [slides](#) (2009 edition)

[District Membership Seminar Leaders' Guide](#) and [slides](#) (2009 edition)

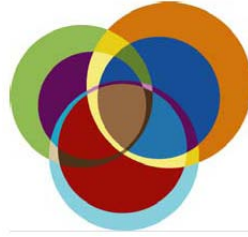
[Presidents-elect Training Seminar Leaders' Guide](#) and [slides](#) (2009 edition)

gives Rotarians the opportunity to exchange solutions and ideas. Search for "your voice" at www.rotary.org to read best practices for addressing everyday club challenges.

Membership and Extension Month

August is Membership and Extension Month. Take a look at the following resources for membership training:

- [Membership Video Set](#) (2008 edition)
- [New Member Orientation: A How-to Guide for Clubs](#) (2008 edition)
- [Membership Development Resource Guide](#) (2008 edition)
- [Club Assessment Tools](#) (2008 edition)
- [Organizing New Clubs](#) (2005 edition)



Training Tip



The following icebreaker will work with any size group and should take about 10-15 minutes depending on the group size. This activity helps participants learn something unique about each other.

Have participants find one or two items from their pocket or purse that has some personal significance to them. Ask participants to introduce themselves one at a time, show the selected item, and tell why it is important to them.

[District Team Training Seminar Leaders' Guide](#) and [slides](#) (2007 edition)

[District Leadership Seminar Leaders' Guide](#) and [slides](#) (2007 edition)

[Read](#) about the changes that have been made to the *District Membership Seminar Leaders' Guide*.

Quick Links

[Register Now](#)
[Training News](#)
[Rotary News](#)
[Email Training Talk Editor](#)

[Join Our Mailing List!](#)



Leadership Development
Create a program for your club



Chart a new course
Create a strategic plan for your club