



## **District Training Committee**

(Excerpt from the District Leadership Plan in the Rotary Code of Policies)

### **1. Purpose**

The committee is responsible for supporting the governor and governor-elect in training club and district leaders and overseeing the overall training plan for the district.

### **2. Committee Chair**

The district trainer serves as the chair of the training committee and assigns responsibility for training meetings and functions as necessary.

### **3. Additional Qualifications of Members**

Preference should be given to Rotarians with training, education, or facilitation experience.

### **4. Duties and Responsibilities**

- a) The committee must have a clear understanding that they are responsible to the convener of each meeting.
- b) The committee should work with the governor-elect on training needs in the district for the current Rotary year related to:
  - 1) PETS
  - 2) District assembly
  - 3) District team training seminar (which includes assistant governor training)
- c) The committee should work with the governor on training needs in the district for the current Rotary year related to:
  - 1) District leadership seminar
  - 2) Rotaract leadership training
  - 3) Other training events in the district, as appropriate
- d) The committee may also have secondary responsibility for the district Rotary Foundation seminar and the district membership seminar. These meetings are the primary responsibility of other district committees. The training committee may consult on training related issues.
- e) Under the direction of the meeting's convener, the committee is responsible for one or more of the following aspects:
  - 1) Program content (in accordance with board-recommended curricula)
  - 2) Conducting sessions
  - 3) Identification of speakers and other volunteers
  - 4) Preparing training leaders
  - 5) Program evaluation
  - 6) Logistics
- f) If the district is part of a multidistrict PETS, the governor-elect, in accordance with the policies and procedures of that multidistrict PETS, will select an individual to develop and conduct training at PETS. This individual should be a member of the committee.