

Travel Request Form

Please e-mail to ritsonline@rotary.org or your designated RITS affiliate by Friday, 15 October 2007

Electronic copy of this form can be found at www.rotary.org/jump/ia08travelform

Tickets must be issued by Friday, 16 November 2007

Please do not submit handwritten forms

Personal Data

- District governor-elect Training leader
 Other official participant

Approved nonspouses attending the International Assembly should complete their information in the spouse category.

RI TITLE

ROTARIAN'S FAMILY NAME (as it appears on **passport**)

FIRST NAME & MIDDLE INITIAL (as it appears on **passport**)

SPOUSE'S FAMILY NAME (if attending) (as it appears on **passport**)

FIRST NAME & MIDDLE INITIAL (as it appears on **passport**)

STREET ADDRESS (necessary for sending tickets – RITS cannot send tickets to P.O. Boxes)

CITY STATE/PROVINCE

POSTAL CODE COUNTRY

E-MAIL

DAYTIME TELEPHONE

HOME TELEPHONE

FAX

ROTARIAN'S PASSPORT # (please provide if travel originates outside of the USA)

EXPIRATION DATE

CITIZENSHIP DATE OF BIRTH

SPOUSE'S PASSPORT # (if attending) EXPIRATION DATE

CITIZENSHIP DATE OF BIRTH

Travel Data

DEPARTURE CITY/CLOSEST AIRPORT

AIRPORT

Seating Location Preference:

- Rotarian: Window Aisle Adjoining seat
 Spouse: Window Aisle Adjoining seat

SPECIAL MEAL (Kosher, Muslim, Vegetarian, etc.)

SPECIAL NEEDS

Airline Mileage Club

AIRLINE ID #

AIRLINE ID #

Personal Travel Needs

Please note that rooms at the Manchester Grand Hyatt San Diego are not available prior to Sunday, 13 January, or after Saturday, 20 January, for personal extended stay.

Please indicate below any supplementary travel needs either before or after the assembly. Pre- or post-assembly travel (e.g., participation in a homestay program) is the personal responsibility of the district governor-elect. Any costs associated with personal travel (e.g., increase in airfare) are to be paid by the district governor-elect. A credit card will be required at the time of booking for billing of personal travel.

Credit Card Information

(Please provide credit card information below for billing **ONLY** if booking personal travel through RITS)

Please provide the following:

- Visa MasterCard Diners Club
 JCB American Express

CARD NUMBER

EXPIRATION DATE

AUTHORIZED SIGNATURE OF CARDHOLDER (sending via e-mail constitutes signature)

Please return this form by Friday, 15 October 2007 to:
ritsonline@rotary.org
 (or to your designated RITS affiliate) or
 Fax: 847-866-6297 (please do not submit handwritten forms)