



## Frequently Asked Questions

### World Reporting Analysis

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[What is world reporting?](#)

[When does world reporting happen?](#)

[Which grants are included in my world reporting percentage?](#)

[How is the world reporting percentage calculated?](#)

[Why don't you include approved or completed grants?](#)

[If my district is below 70 percent, can we still apply for new grants?](#)

[My district is below 70 percent. What do we do now?](#)

[Can I get a list of my district's overdue or incomplete grants?](#)

[Where can I find details of the Trustee decision on the world reporting analysis?](#)

### **What is world reporting?**

The world reporting analysis is a Trustees initiative to emphasize the importance of timely and accurate grant reporting. Districts are updated four times per Rotary year on their grant reporting percentage. Districts and their member clubs are expected to be 100 percent current and compliant with grant reporting requirements. However, the minimum requirement is 70 percent. If a district is below 70 percent in all four analyses in one Rotary year and the district has more than one overdue grant in each of those analyses, the district will be subject to suspension from The Rotary Foundation grants programs.

### **When does world reporting happen?**

Reporting statistics are compiled each July, October, January, and April.

### **Which grants are included in my world reporting percentage?**

The world reporting analysis includes all grants sponsored by your district or one of its clubs that are in paid, funded, or reported status.

### **How is the world reporting percentage calculated?**

The world reporting percentage is calculated as follows:

$$\frac{\text{Number of up-to-date, open grants}}{\text{Total number of open grants}} \times 100 = \text{percentage}$$

Grants that are overdue are considered not up to date.

### **Why don't you include approved or completed grants?**

Approved grants are not included in the calculation because reports are not required on grants that have not yet received payment. Completed grants are not included because final reporting requirements have been met on the grant and no additional reporting is required.

### **If my district is below 70 percent, can we still apply for new grants?**

Yes; however, it is in the district's interest to maintain reporting compliance above 70 percent. The grant criteria for participation remain the same (clubs that are up to date with reporting on their club-sponsored projects may apply for new grants, and the district may apply for new grants if its district-sponsored projects are up to date with reporting).

### **My district is below 70 percent. What do we do now?**

To raise your district's reporting compliance percentage, you should complete and submit overdue reports to The Rotary Foundation (TRF) immediately. When submitting reports, please allow time for your report to reach TRF and be reviewed. Also, keep in mind that TRF may need further information to complete your report in order for it to be accepted.

### **Can I get a list of my district's overdue grants?**

The Stewardship Department includes a list of grants that comprise the world reporting percentage calculation in the quarterly letter to district leaders. To stay up to date on grant reporting, you can also request file activity reports by e-mailing our Contact Center at [contact.center@rotary.org](mailto:contact.center@rotary.org).

### **Where can I find details of the Trustee decision on the world reporting analysis?**

The decision can be found in the TRF Code of Policies, section 9.101.5.2.

**For questions on the world reporting analysis, you can contact the Stewardship Department at [StewardshipDepartment@rotary.org](mailto:StewardshipDepartment@rotary.org).**

**If you are in the United States or Canada, you may reach The Rotary Foundation Contact Center at [contact.center@rotary.org](mailto:contact.center@rotary.org) or toll-free at 1-866-9ROTARY (1-866-976-8279). Contact Center hours are Monday through Friday, 8:00 a.m. - 5:00 p.m., Central Time. All calls will be handled in English. The Contact Center can provide file activity reports and answer general questions about the status of reports.**

**[Download a list of grant coordinators by territory](#)**