

FUTURE VISION PLAN

Rotary Foundation Global Grants Proposal and Application Checklist



Beginning in April 2010, applications for Rotary Foundation District Grants and Rotary Foundation Global Grants will be available for submission online through [Member Access](#). Applications will be accepted on a rolling basis from that time forward. You may be wondering exactly what information is needed to apply for a global grant. The application process will have two steps. Grant sponsors will first submit a proposal to provide a brief description of their planned activities and objectives. The Foundation will work with sponsors to determine whether the proposal is complete and eligible. Sponsors of eligible proposals will be invited to fill out a full grant application. Listed below is some of the information that you will need to provide when applying for global grants.

GLOBAL GRANT PROPOSAL

- Host and International Sponsor Information
 - Identification of host sponsor club/district, international sponsor club/district and primary contacts for each
- Community Needs
 - Description of benefiting community and needs identified
 - Explanation of how needs are currently being addressed and how proposed activities will further address needs
- Brief Description of Activity or Project
 - Summary of proposed activities
 - List of any cooperating organization(s) or university(ies) involved
 - Description of benefiting community's involvement in proposed activities
 - Estimated start and completion dates
- Area of Focus
 - Identification of area(s) of focus
 - Description of how proposed activity(ies) will address goals of area of focus
- Sustainability and Measurability
 - Description of intended outcomes and how involved parties will ensure their sustainability
- Approximate Budget
- General Financing

GLOBAL GRANT APPLICATION

- Host and International Sponsor Information
 - Identification of the three members of the Rotarian grant committees for host and international sponsors
- Detailed Description of Activity or Project
 - Description of activity or project location
 - Explanation of planning process
 - Plans for outbound orientation for scholars and vocational training teams
 - Arrangements for customs clearance, maintenance/repair and ownership of items purchased with grant funds
 - Description of implementation plan
 - Specific examples of Rotarian participation in planning and implementation
 - Specific examples of non-Rotarian participation in service activities during the grant period (for scholars and vocational training team members)
 - Detailed contact information for cooperating organization(s) and completed [Cooperating Organization MOU](#)
- Area of Focus
 - Identification of area(s) of focus
 - Detailed description of how proposed activity(ies) will advance goals of area(s) of focus
- Sustainability and Measurability
 - Identification of specific objectives for activity or project
 - Indication of how progress towards specific objectives will be measured
 - Description of how project or activity will build capacity in benefiting community
 - Explanation of how outcomes will be sustained after funding has been expended
- Detailed Budget
 - Budget item, supplier/vendor, amount in local currency, amount in US Dollars
 - Currency/exchange rate
- Total Financing
 - DDF contributions
 - Cash contributions
 - Grant award amount requested from TRF

In addition to the points above, global grant applications funding scholarships and/or vocational training teams will include the following documents:

- Scholarships
 - [Global Grants Scholar Application](#)
- Vocational Training Teams
 - [Global Grants Vocational Training Team Participant Application](#)
 - [Vocational Training Team Itinerary](#)