

FUTURE VISION PLAN

Frequently Asked Questions about Club Qualification



Q: What Rotary Foundation requirements must clubs meet to achieve qualified status?

A: The Rotary Foundation requires clubs to agree to and sign the club memorandum of understanding (MOU) and attend a district Rotary Foundation grant management seminar organized by the district.

The district should keep the signed club MOUs and a list of training attendees in its archives as part of its document retention. These items should *not* be submitted to the Foundation.

Q: When should the district Rotary Foundation grant management seminar take place?

A: The Foundation recommends that the training take place in conjunction with either the presidents-elect training seminar (PETS), district assembly, or district conference. However, the district may designate another time and location to which all clubs are invited.

Districts are encouraged to offer multiple trainings, such as one seminar at PETS, another at the district assembly, and subsequent make-up trainings throughout the year.

Q: Can clubs attend training in another district?

A: Clubs can *only* attend training in another district if their district's grant management seminar is a multidistrict event, for example, if it is held in conjunction with a multidistrict PETS.

⇒ It is at the discretion of the district to offer multidistrict training.

⇒ Districts holding a multidistrict seminar should ensure that their clubs receive training on any qualification requirements specific to their district.

⇒ The district is ultimately responsible for the club, regardless of where the training takes place.

Q: Who attends the district Rotary Foundation grant management seminar?

A: At minimum, the club president or a club-designated appointee from each club seeking qualification must attend training. If the president cannot attend, the club must

designate another member to attend, either an officer or an individual involved in managing club grants.

- ⇒ It is up to the district to decide how many *additional* members it will invite to attend trainings.
- ⇒ The district should encourage all club members interested in Rotary Foundation grants to attend the training, if possible.
- ⇒ Training is a requirement for club qualification. Districts cannot qualify clubs who do not send a representative to attend training.

Q: Can the district add requirements to club qualification?

A: Districts have the option of having additional requirements for club qualification beyond the [Foundation requirements](#).

Districts should first review the club MOU to see what requirements are already included.

Q: What extra requirements should my district have?

A: Districts should take into consideration relevant local laws or district-specific circumstances (for example, extra stewardship standards or considerations) when developing additional qualification requirements.

- ⇒ Club qualification should be attainable by all clubs that want to participate in Rotary Foundation Global Grants, so districts should be careful not to over-regulate.
- ⇒ The requirements should be the same for all clubs in the district.
- ⇒ A district's qualified status could be at risk if it adds requirements to intentionally exclude specific clubs (for example, requiring that all club members be Paul Harris Fellows).

Q: How should a district handle requests from nonqualified clubs that want to receive district grant funds?

A: Districts can choose whether or not to give district grant funds to nonqualified clubs. The district is corporately responsible for the use of any grant funds distributed to nonqualified clubs.

Q: Who is responsible for club qualification?

A: The district Rotary Foundation grants subcommittee is responsible for organizing and implementing club qualification and training. The district Rotary Foundation committee chair is responsible for confirming the clubs' qualified status and responding to related inquiries from the Foundation.