

The Rotary International Collection Cycle

The Board of Directors of Rotary International has established the following timetable for the collection of outstanding club financial obligations. The critical dates of the collection cycle are:

- 1 June & 1 December Clubs submit amended membership lists for accurate Semi-Annual Report (SAR) billing, via the Member Access area of Rotary's website (<https://riweb.rotaryintl.org/>), e-mail to data@rotaryintl.org, or via fax to 1-847-733-9340.
- 1 July & 1 January – Dues payment deadline
- 1 April & 1 October - Outstanding dues balance reminder letters are sent to club secretaries for outstanding balances
- 1 July & 1 January – Termination for non-payment of outstanding financial obligation arising from prior Semi-Annual Dues periods

Clubs will be terminated for non-payment of financial obligations in excess of US\$250 and for more than 180 days from the due date.

Other key points to note:

- Within 270 days (nine months) from the due date, a terminated club must fully pay its financial obligations, including all semi-annual dues that continue to accrue and a US\$10 per member reinstatement fee.
- After 270 days (nine months), a terminated club must fully pay its financial obligations, including all semi-annual dues that continue to accrue, a US\$10 per member reinstatement fee, and a \$15 per member charter fee.
- A club may only revise its membership list within 365 days (1 year) from the semiannual period due date.
- In order to maintain a club's name, history and charter, it must be reorganized no later than 365 days (1 year) from the termination date.
- To ensure proper recording of your payment, your club number and invoice number or the purpose of the payment must be included.