

2011-12 Future Vision Addendum to the *District Committee Manual*

Future Vision Pilot Districts

The updates to the 2010 edition of the *District Committee Manual* outlined below are intended for districts participating in The Rotary Foundation's Future Vision Plan pilot from July 2010 through June 2013. At the conclusion of the pilot, all Rotary districts will implement the Future Vision Plan.

Under the Future Vision Plan, pilot districts have more Rotary Foundation responsibility including becoming qualified to receive and manage Rotary Foundation grant funds and overseeing the club qualification process. This additional information will assist you in working with clubs.

For pilot districts, the district Rotary Foundation committee has three subcommittees focused on PolioPlus, grants, and fundraising. The following district committees have additional Rotary Foundation responsibilities related to their function:

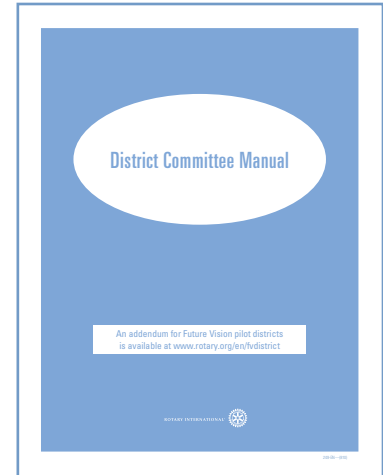
- District conference
- Finance
- Membership development
- Public relations
- RI Convention promotion
- Training

Future Vision: The Rotary Foundation's New Grants Structure

The Future Vision Plan is designed to

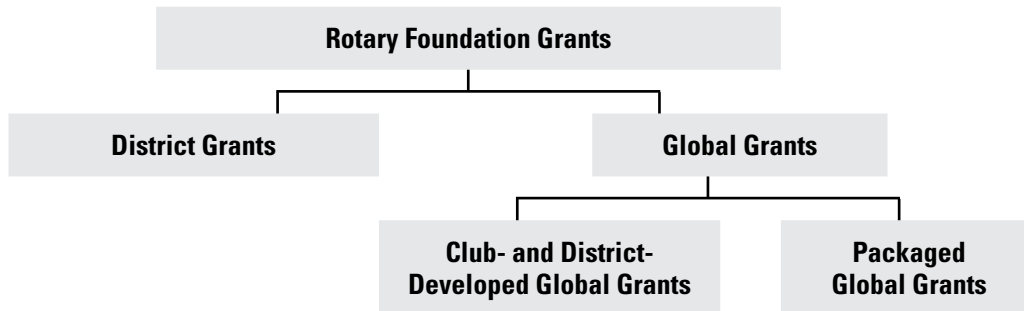
- Simplify Foundation programs and processes consistent with the mission
- Support sustainable activities with measurable results
- Focus Rotarian service efforts where they will have the greatest impact by addressing priority world needs that are relevant to Rotarians
- Offer program options to help achieve both global and local goals
- Increase the sense of ownership at the district and club levels by transferring more decisions to the districts
- Gain greater understanding of The Rotary Foundation's work and enhance Rotary's public image

Updates and news are posted at www.rotary.org/en/fvdistrict.



Grants Structure

Under the new grants structure, the Foundation will provide two types of grants: Rotary Foundation District Grants and Rotary Foundation Global Grants. There are two options for global grants: club- and district-developed grants and packaged grants.



District grants allow clubs and districts to support their specific service interests that are in line with The Rotary Foundation mission and that address immediate needs in their communities and abroad. Districts are able to use up to 50 percent of their District Designated Fund to support these grants. Your district might decide to use less than 50 percent of its DDF in order to use funds to support PolioPlus or to participate in a larger global grant. The district is responsible for managing the district grant. Learn more about [district grants](#).

Global grants offer opportunities to participate in more strategically focused, sustainable activities with greater support from the Foundation. These grants will fund larger projects with sustainable, high-impact outcomes in one of six area of focus corresponding to the Foundation’s mission:

- Peace and conflict prevention/resolution
- Disease prevention and treatment
- Water and sanitation
- Maternal and child health
- Basic education and literacy
- Economic and community development

Clubs and districts can either create their own global grant projects in the areas of focus or sponsor packaged grants developed by The Rotary Foundation in conjunction with its strategic partners.

Club- and district-developed global grants offer a minimum World Fund award of US\$15,000 for a minimum project budget of \$30,000. The World Fund award is based on a 100 percent match of DDF allocations or a 50 percent match of cash contributions. Global grants must be sponsored by two clubs/districts: a host partner in the country where the activity takes place and an international partner outside the country. Both the host and international partner must be members of the Future Vision pilot.

Before submitting a global grant application, Rotarian sponsors are required to submit a proposal to The Rotary Foundation describing their anticipated activities and outcomes. Once the proposal has been approved, the club or district has six months to submit the application online. The district Rotary Foundation committee chair will authorize the application before the Foundation reviews it.

Packaged global grants are developed by the Foundation and its strategic partners. The World Fund and the strategic partner provide 100 percent of the funding, and Rotarians implement the grant project. Packaged grant options will be posted in Member Access as they become available.

All global grant applications are accepted by The Rotary Foundation on a rolling basis. For more detailed information about Rotary Foundation grants, see the [Terms and Conditions for Rotary Foundation District Grants and Global Grants](#).

SHARE and the District Designated Fund

The *SHARE* system distributes Foundation funds worldwide and allows Rotary districts to help decide how the money is spent on district grants, global grants, PolioPlus, or Rotary Peace Centers.

At the end of every Rotary year, each district's donations to the Annual Programs Fund are divided into two funds:

- 50 percent credited to the World Fund
- 50 percent credited to the District Designated Fund

The Foundation uses the portion credited to the World Fund to pay for more sustainable projects and grants that support one of the six areas of focus. The district uses the amount credited to the District Designated Fund to support the Foundation by participating in district and global grants.

The Rotary Foundation has a unique funding cycle that uses contributions for programs three years after it receives them. This cycle gives districts time for program planning and participant selection and allows the Foundation to invest the donations. The earnings from those investments pay for general administration and fund development costs.

Qualification and Stewardship

In order to participate in Rotary Foundation grants, pilot districts must first complete an online qualification process agreeing to follow and implement the financial and stewardship guidelines in the district memorandum of understanding (MOU). By implementing the district MOU, your district ensures that it has the tools in place to properly manage its Rotary Foundation grant funds.

To be able to apply for a Rotary Foundation Global Grant, clubs must be qualified. As part of district qualification, districts have agreed to hold grant management seminars using the [Grant Management Seminar Leaders' Guide](#) and [Grant Management Manual](#) from The Rotary Foundation to qualify clubs. The grant management seminar provides club members with the skills needed to successfully manage grants and oversee grant funds. In addition to the training, the club president and club president-elect will agree to implement and sign the club MOU.

Additional information about qualification can be found at www.rotary.org/en/fvdistrict.

Replace The Rotary Foundation section in Appendix 1: Roles and Responsibilities of District Committees, page 23.

Roles and Responsibilities of District Committees

The Rotary Foundation

This committee assists the governor in educating, motivating, and inspiring Rotarians to participate in Foundation grants and programs and fundraising activities in the district. It serves as the liaison between The Rotary Foundation and club members. The district governor is an ex officio member of the committee.

Committee Chair

The district Rotary Foundation committee chair must have significant knowledge of, commitment to, and experience with Foundation activities. The chair helps coordinate all committee activities and serves as an ex officio member of all subcommittees.

To provide continuity for district Foundation projects and activities, the chair is appointed to a three-year term for the duration of the pilot.

Responsibilities

- Report to the district governor on all district Foundation activities monthly.
- With the district governor, sign for the allocation of the District Designated Fund on behalf of the district.
- Confirm that global grant applications are completed and that the sponsor clubs are qualified.
- Oversee district qualification and compliance with Foundation stewardship requirements.
- Work with the governor and other district committees to ensure Foundation activities are properly included in such committees.
- Provide support to club Foundation committees.
- Assist the governor-elect in obtaining input from Rotarians before establishing district Foundation goals.
- Assist the governor in nominating qualified recipients for district Rotary Foundation awards.

Subcommittee Structure*

The members of the district Rotary Foundation committee serve as chairs of three subcommittees:

- **Fundraising** — Coordinates the district's fundraising goals for the Annual Programs Fund and the Permanent Fund, soliciting gifts and educating Rotarians about their gift options
- **Grants** — Oversees the qualification of clubs, assists clubs in applying for Rotary Foundation grants, reports irregularities in grant-related activities, and promotes Rotary Foundation grants
- **PolioPlus** — Supports Rotary's commitment to polio eradication and encourages participation in PolioPlus activities

* Districts may add other subcommittees as necessary. Other district committees have been given Foundation responsibilities according to their expertise. For more information, please refer to The Rotary Foundation Code of Policies found at www.rotary.org.

Additional Training Requirement

All members of the district Rotary Foundation committee are expected to attend a regional Rotary Foundation seminar conducted by a regional Rotary Foundation coordinator.

Additional Committee Responsibilities

The following district committees have additional Rotary Foundation-related responsibilities (for the full list, see Appendix 1: Roles and Responsibilities of District Committees).

District Conference

Include time in the agenda to report on Rotary Foundation grant activities if no report was or will be provided at another district meeting to which all clubs are invited or eligible to attend.

Finance

Work with the district Rotary Foundation committee chair to disburse grant funds and ensure that proper records of grant activity are maintained for reporting purposes.

Membership Development

Coordinate districtwide Rotary Foundation and Rotary International alumni activities in order to help recruit and involve these potential Rotarians.

Public Relations

Promote all aspects of Rotary Foundation activities, such as PolioPlus, grant successes, alumni activities, and awards to districts and the Rotary community.

RI Convention Promotion

Promote all Rotary Foundation pre-convention and convention activities.

Training

Work with the district governor and the district Rotary Foundation committee chair to plan, organize, and promote district seminars, including the district Rotary Foundation seminar, the district assembly, and the presidents-elect training seminar.

Add the following resources to Chapter 3: Resources, The Rotary Foundation, page 16.

Resources

RI Website

The RI website, www.rotary.org, is the best place to find the latest Future Vision Plan information. To be notified of updates, sign up for the monthly newsletter, *Future Vision Pilot News*. The following resources are most useful to your role as committee members:

- [Future Vision Addendum to the Presidents-elect Training Seminar Leaders' Guide](#) — Session 6 on The Rotary Foundation has been updated to reflect the Future Vision Plan.
- [Future Vision Addendum to the District Assembly Leaders' Guide](#) — All club Rotary Foundation committee sessions have been updated. Major changes were made to Session 1: Roles and Responsibilities.
- [Future Vision Addendum to the District Team Training Seminar Leaders' Guide](#) — Outlines minor changes to the guide.

- [Future Vision Addendum to the *District Leadership Seminar Leaders' Guide*](#) — Outlines minor changes to the guide.

Rotarians

- District Rotary Foundation committee — Responsible for overseeing all Rotary Foundation activities in your district.
- Regional Rotary Foundation coordinators (RRFCs) and assistant RRFCs — Rotarians appointed to help districts and clubs in all aspects of The Rotary Foundation.

Contact Information

- Future Vision inquiries: futurevision@rotary.org
- For qualification-related inquires: fvqualification@rotary.org
- General Rotary Foundation inquiries: contact.center@rotary.org

Appendix 3: *Planning Guide for Effective Rotary Clubs*, pages 29-30